



AGENDA

ATLANTIC COUNTY IMPROVEMENT AUTHORITY
600 AVIATION RESEARCH BOULEVARD
EGG HARBOR TOWNSHIP, NJ 08234
REGULAR BOARD MEETING
THURSDAY – MAY 14, 2026 – 4:00 P.M.

I. OPENING STATEMENT & ROLL CALL

II. MINUTES

A. **Minutes of the April 9th, 2026, Board Meeting** **Attachment #1**

The Board will be asked to approve the minutes as presented or as corrected.

III. FINANCIAL REPORT

A. **Financial Report from March 2026** **Attachment #2**

The Board will be asked to approve, by resolution, the expenditures contained in the March 2026 Financial Report.

IV. EXECUTIVE DIRECTOR'S REPORT

CONTRACTS AWARDED - Authorized by Executive Director

There were no contracts authorized by the Executive Director for an amount under the public bidding threshold (\$17,500) as established pursuant to P.L. 1985 Chapter 469.

V. ADMINISTRATIVE

A. **Policies and Procedures Manual** **Attachment #3**

The Board will be asked to approve changes to the Authority's Policies and Procedures Manual.

B. **Atlantic County Insurance Commission** **Attachment #4**

The Board will be asked to approve a resolution authorizing the Executive Director to execute documents required to continue its participation in the Atlantic County Joint Insurance Commission for 2026 for an amount not-to-exceed \$129,220.36.

C. **Comptroller Position** **Attachment #5**

The Board will be asked to replace the currently occupied Comptroller position with the impending departure of Jessica Wheeley at the end of June and further to authorize filling the position with a qualified candidate

D. Financial Supervisor

Attachment #6

The Board will be asked to authorize the creation of a new job title, Financial Supervisor, and further authorize promoting Jessica Parada to the position.

E. Agreement- Ford Scott Associates, LLC Single Audit Services

Attachment #7

The Board will be asked to authorize the Executive Director to enter into a contract with Ford, Scott Associates, LLC, to provide Single Audit Services on an hourly bases for Atlantic County NJ Aerospace.

VI. EXECUTIVE SESSION

VII. OTHER BUSINESS

VIII. OPEN SESSION

IX. ADJOURNMENT